**Wilmington Healthcare**
# Database of
# NHS Estates and Facilities
# Management

**Wilmington Healthcare**

## Database structure

| Field number | Field name | Field size (characters) | Content |
|---|---|---|---|
| Field 1 | STATUS | 20 | Identifies the organisation's type. See 'Database contents and responsibility codes' for full list |
| Field 2 | ORGNAME | 50 | Identifies the name of the organisation |
| Field 3 | UNITTITLE | 50 | Will identify part of the full address. This field is relevant where the organisation is split across several locations (field normally blank) |
| Field 4 | ADDRESS1 | 50 | |
| Field 5 | ADDRESS2 | 50 | |
| Field 6 | ADDRESS3 | 50 | |
| Field 7 | TOWN | 40 | |
| Field 8 | COUNTY | 40 | |
| Field 9 | POSTCODE | 8 | |
| Field 10 | TELEPHONE | 30 | |
| Field 11 | FAX | 20 | |
| Field 12 | CATEGORY | 20 | Identifies the management site category code. See 'Database contents and responsibility codes' for full list |
| Field 13 | RESPCODE | 150 | A list of all responsibilities a person holds at this organisation. See 'Database contents and responsibility codes' for full list |
| Field 14 | SALUTATION | 12 | Prefix for the person's name e.g. Dr |
| Field 15 | INITIALS | 20 | The initials or the first name(s) of the contact |
| Field 16 | SURNAME | 30 | |
| Field 17 | JOBTITLE | 50 | |
| Field 18 | URN | 10 | Unique record number for an individual |
| Field 19 | SITE | 10 | A unique number assigned to an organisation |
| Field 20 | NEWREGION | 30 | Will identify the current NHS region name |
| Field 21 | BEDS | 4 | The number of beds at the location |
| Field 22 | PNLS | 20 | PNLS is an abbreviation for Post Nominal Letters. This field identifies honours and qualifications |
| Field 23 | NHSCODE | 10 | The official NHS code allocated to the organisation |
| Field 24 | LOC | 10 | A unique number assigned to a location under an organisation |
| Field 25 | SFLAG | 3 | Identifies the specific location of contacts at their organisation. For example an 'A' points to the site headquarters of the NHS organisation. 'B', 'C' or 'D' points to another site within the NHS organisation. Please note that SFLAG is not a permanent reference to the location |
| Field 26 | COMM_AREA | 52 | Identifies the Commissioning Area associated with each organisation |
| Field 27 | GREETING | 50 | Can be used to add a greeting to your mailing e.g. Dear |

# Database contents and responsibility codes

## Status codes and descriptions

| Status code | Description |
|---|---|
| CP | Care Provider |
| DHSS N_Ireland | Department of Health in Northern Ireland |
| EST_SVC_AT | Estates Services Area Team |
| EST_SVC_NHQ | Estates Services National HQ |
| HBS | Health Board Scotland |
| HBSCOMBINEDSERVICE | Health Board Scotland Combined Service |
| HBSOPERATINGUNIT | Health Board Scotland Operating Unit |
| HBSSPECSERVICE | Health Board Scotland Specialist Service |
| HSC | Health & Social Care Board |
| HSCHQ | Health & Social Care Board HQ |
| ICB | Integrated Care Board |
| Islands | Isle of Man, States of Guernsey and States of Jersey |
| LHB | Local Health Board |
| NHS Executive | NHS Executive |
| NHS in Scotland | NHS in Scotland |
| NHS in Wales | NHS in Wales |
| NHSSupplies | NHS Supplies |
| Other | Other |
| SPECIAL | Special Health Authority |
| SSO | Shared Services Organisation |
| TRUST | Acute or Mental Health Services |
| UNIT | An 2rganization in a transitional phase: e.g. when two NHS organisations merge into one, the old trusts are temporarily flagged as a Unit for historical reference. |

**List of management site category codes**

| Code | Description |
|------|-------------|
| ~01 | Headquarters (Trust, SHA, HB, HSC) |
| ~02 | Acute Services |
| ~04 | Community Services |
| ~05 | Ambulance Service |
| ~06 | Mental Health Services |
| ~07 | Primary Care Services |
| ~08 | Learning Disability Services |
| ~09 | Care Trust |
| ~10 | Foundation Trust |
| ~11 | Private Patient Services |
| ~12 | Teaching Trust |
| ~23 | Commissioning Services |
| ~41 | Private Sector Healthcare Provider |
| ~42 | GP Federation |
| ~43 | Fully Delegated Commissioning |
| ~44 | Joint Commissioning |
| ~45 | Health & Social Care Budget Holder |
| ~46 | Local Authority Budget Holder |
| ~47 | Public Hospital |
| ~48 | Private Hospital |
| ~49 | Voluntary Public Hospital |
| ~50 | Financial Special Measures |
| ~51 | Special Measures |
| ~52 | Quality |

**Note:** Management site category code classifications are in many cases not unique. Some units consider themselves as providing more than one type of care and therefore more than one categorisation may be used for that site (e.g. ~02~04).

## List of responsibility codes

| Code | Responsibility |
|---|---|
| ~0061E | Capital Projects Manager |
| ~0060E | Catering |
| ~0003M | Chief Executive |
| ~0150M | Design Champion |
| ~0007F | Director of Finance |
| ~1510M | EBME Team Leader |
| ~0035E | Energy Management |
| ~0039E | Engineering |
| ~0034E | Estates |
| ~1849E | Estates Lead |
| ~0071E | Facilities Manager |
| ~0021E | Health and Safety |
| ~0037E | Hotel Services |
| ~0062E | Laundry |
| ~0072E | Lead Director for Procurement |
| ~0041E | Maintenance |
| ~1532M | National Director |
| ~0051E | Portering |
| ~0058E | Security |
| ~0010E | Senior Buyer |
| ~0014E | Specialist Buyer |
| ~1356M | Specialist Buyer - Theatre |
| ~0073E | Supplies & Purchasing |
| ~1416M | Sustainability Manager |
| ~0055E | Transport Fleet Management |
| ~0050E | Waste Management |
| ~0048E | Works Manager |

## List of responsibility code suffixes and definitions

| Suffix | Description |
|---|---|
| E | Estates |
| F | Finance |
| M | Management |

## Contact us

If you have any queries or feedback on using this database, please contact Customer Services on:

Telephone:        **01268 495686**

Email:        **support@wilmingtonhealthcare.com**

Opening hours    **9:00-17:30**


*Please note telephone calls may be recorded for training purposes.